WHAT IS CLAIMED IS:

1.   A method for providing correspondence information to a personal digital assistant (PDA) device from a handheld device, the method comprising:

    retrieving the correspondence information from a memory;

    translating the correspondence information into a format utilized by an operating system of the PDA device; and

    transmitting the translated correspondence information to the PDA device via a wireless channel.

2.   The method of claim 1 further comprising:
verifying the operating system of the PDA device in response to an input command indicative of a type of PDA device.

3.   The method of claim 1 further comprising:
receiving correspondence information from a second PDA device;
translating the received correspondence information into a standardized format;
storing the translated and received correspondence information into the memory storage.

4.   The method of claim 1 wherein the correspondence information is programmed into the memory storage.

5.   The method of claim 1 wherein the correspondence information comprises at least one of business card information and calendar appointment information.

6.   The method of claim 5 wherein the business card information comprises at least one of a name of a person, an address, a telephone number and a title of the person.

1 7.   The method of claim 5 wherein the calendar appointment information comprises at
2 least one of an appointment time, a location of the appointment, a telephone number, and
3 a name of a person.

1 8.   The method of claim 1 wherein the wireless channel comprises an infrared signal
2 path.

1 9.   The method of claim 1 wherein the translating of the correspondence information
2 is different for different types of PDA devices.

1 10.   An apparatus for providing correspondence information to a personal digital
2 assistant (PDA) device, the apparatus comprising:
3 a translator, configured to retrieve correspondence information and translate the
4 retrieved correspondence information into a format utilized by an operating system of the
5 PDA device; and
6 an interface port, coupled to the translator, for transmitting the correspondence
7 information to the PDA device via a wireless channel.

1 11.   The apparatus of claim 10 wherein the translator comprises:
2 a memory for storing a data translating program; and
3 a microprocessor, coupled to the memory, for translating the correspondence
4 information upon executing the data translating program.

1 12.   The apparatus of claim 10 wherein the translator verifies the operating system of the
2 PDA device prior to retrieving correspondence information.

1 13.   The apparatus of claim 10 further comprising:
2 a selector, coupled to the translator, configured for providing an input command to
3 initiate the translator.

1   14.   The apparatus of claim 10 further comprising an electrical programmable read only
2   memory (EPROM).

1   15.   A hand held device, comprising:
2   a memory containing information consisting of business card information, calendar
3   appointment information and at least one operating system;
4   a processor configured to access the information contained in the memory;
5   an input/output device configured to transmit information to and receive information
6   from a wireless channel; and
7   a power source configured to supply power to at least the processor.

16.   The hand held device of claim 15 wherein the information further consists of a
translator program configured to translate the business card information and calendar
appointment information into a format usable by another operating system.

17.   The hand held device of claim 15 wherein the at least one operating system
comprises a plurality of operating systems.

18.   A data transfer system, the system comprising:
2   a first personal digital assistant (PDA) device configured to receive correspondence
3   information; and
4   a data dispenser, configured to provide correspondence information to the first PDA
5   device, the data dispenser comprising:
6   a translator configured to retrieve correspondence information and translate
7   the retrieved correspondence information into a format utilized by an operating system of
8   the first PDA device; and
9   an interface port, coupled to the translator, for transmitting the
10 correspondence information to the first PDA device via a wireless channel.

1   19.   The data transfer system of claim 18 further comprising:

2   a computer-controlled device, configured to provide correspondence information

3   to the data dispenser, where the data dispenser is further configured to receive

4   correspondence information from the computer-controlled device, the interface port further

5   receives correspondence information from the computer-controlled device, and the

6   translator further translates the received correspondence information into a standardized

7   format for storage in the memory.

1   20.   The data transfer system of claim 19 wherein the computer-controlled device

2   comprises one of a personal computer and a second PDA device.